

JOB START UP HAZARD ANALYSIS

Job Name: _____ Job #: _____ Date: _____

Attending:

Foreman:	Superintendent
Safety Consultant	Safety Officer

1. Project Description

Y/N	CHECK PROJECT SCOPE	CREW SIZE
	Painting	
	Dry Wall	
	Other:	
	Other:	

2. Project Phases and Activities

Review the Project plans and schedule. Identify and note the major phases of the work schedule: e.g. Mobilization, Demolition, Studs. Identify phases based on the crew doing the work.

For each major Phase, list the basic work activities. As you identify activities, note any hazards that are likely to be present. As specifically as possible, describe how to protect Russell Hinton workers and from the potential hazards. Note any Codes of Safe Practice that should be followed.

Complete the following table. The sample below lists some possible concerns and controls. Start with a blank form to include only Project specific information.

Sample Job Start Up Hazard Analysis Form

PHASE OF WORK	POTENTIAL HAZARDS	PLAN FOR SAFETY
Mobilization/deliveries/staging Steps:	Struck by vehicle _____ Other	_____ _____
Demolition, Cutting, Patching Existing Steps:	Flying / falling objects _____ Heavy Lifting _____ Trips and Falls _____ Hazardous Materials: Asbestos / Lead / Mold _____ Other	Handling Equipment? _____ Pre-Work Abatement? _____ Other

PHASE OF WORK	POTENTIAL HAZARDS	PLAN FOR SAFETY

3. Overall Hazard Identification

a) Emergency Information: If available attach printed information, otherwise plan to obtain (See Medical Provider List on www.russelhintonsafety.com)

Attached	INFORMATION	PLAN TO OBTAIN
	Site Map – Evacuation Routes	
	Medical Clinic / Map / Directions / Phone	
	Emergency Room - Map / Directions / Phone	

b) Hazardous Materials

Consider the hazardous materials that Russell Hinton will use on the Project. Be sure all materials that require an SDS are included in the Russell Hinton SDS Inventory on www.russelhintonsafety.com. List highly hazardous or unusual materials below. Review the SDS and note precautions that our workers must take.

MATERIAL	QTY	PLAN FOR SAFETY

c) General Fire Prevention

List any Russell Hinton work that presents a fire hazard or where we may be exposed to hot work from others. For each operation describe the precautions needed. Consider fire watch, extinguisher, fire blankets, and Hot Work Permits if required

HOT WORK AND AREA	PRECAUTIONS

4. Personal Protective Equipment

What types of Personal Protective Equipment will be needed? Consider exposures and check off items needed.

X	Safety Glasses (Always Required)		Hard Hats		High Visibility Vests
	Gloves appropriate to task		Face Shield (Always for grinding)		Knee Pads
	Goggles		Dust Masks		Respirators
	Personal Fall Arrest		Hard Toe Boots		Hearing Protection - type:
	Foul Weather Gear		Chemical resistant Clothing		Nomex Clothing

5. Codes of Safe Practice Required

If any of the following will be encountered on the Job, review the Code of Safe Practice and note any actions required. Also, address any notes or questions listed below for any specific Code or indicate plan to complete.

Y/N	EXPOSURE / POLICY	AREA AND ACTION NEEDED
	Asbestos / Lead / Other	Special Training
	Transport Hazardous Material	
	Respirator	Pre-Use physical and fit test - Plan
	Confined Space	Written Plan / Crew Training
	Fork Lift	Certified Operator – Name:
	Scissor / Boom Lifts	Operator Training
	Fall Protection	Written Plan- Fall Arrest Training if used
	Heat Illness	Written Plan
	Scaffold	User Training and Competent Inspector
	Other / Special Procedure	

6. Safety Action Required

Note uncompleted planning, corrections, or equipment and materials needed. The Safety Director will follow up on completion. and report on the status of uncompleted items at each Safety Committee Meeting.

ACTION NEEDED	RESPONSIBLE	DONE